

SHB20216 CERTIFICATE II IN SALON ASSISTANT



VETDSS

This course is delivered within our Vocational Education and Training (VET) delivered to secondary school program. The VETDSS is a unique way for students enrolled in VCE or VCAL to gain a nationally recognised qualification with the opportunity to pathway into further studies.

Course overview

This is a preparatory qualification which provides a defined and limited range of basic skills and knowledge used in hairdressing salons by individuals who provide assistance with client services. The skills in this qualification must be applied in accordance with Commonwealth and State or Territory legislation, Australian standards and industry codes of practice. No occupational licensing, certification or specific legislative requirements apply to this qualification at the time of publication.

Pathways

This qualification provides a pathway to further education in the hair and beauty industries. Completion of this certificate may provide credit transfers into further studies

Units of Competency

Core

- BSBWHS201 Contribute to health and safety of self and others
- SHBHBAS001 Provide shampoo and basin services
- SHBHDES001 Dry hair to shape
- SHBHIND001 Maintain and organise tools, equipment and work areas
- SHBXIND002 Communicate as part of a salon team
- SHBXCCS003 Greet and prepare clients for salon services
- SHBXCCS001 Conduct salon financial transactions
- SHBXIND001 Comply with organisational requirements within a personal services environment

Electives

- SHBHBAS002 Provide head, neck and shoulder massages for relaxation
- SHBHDES002 Braid hair
- SIRXSLS001 Sell to the retail customer
- SIRRMER001 Produce visual merchandise displays

Lilydale Campus

Delivery Site: Cire Community School
34-40 John Street
Lilydale 3140

Delivery mode: Blended
Face-to-face with some
required self-paced



community services

Course Details:

CHC32015 Certificate III in Community Services

Course Aims

This qualification may be used as a pathway for workforce entry as community services workers who provide a first point of contact and assist individuals in meeting their immediate needs. At this level, work takes place under direct, regular supervision within clearly defined guidelines.

Course Delivery

Location and Times

Year 1: Level 1, 7 – 9 John Street, Lilydale Wednesday 9:00am – 12:30pm

Year 2: Level 1, 7 – 9 John Street, Lilydale. Wednesday 1:00pm - 4:30pm

Mode of Delivery Classroom/workshop simulation

Duration: 2 years part time

On successful completion of this program the student will achieve:

Credit towards VCE, VCE VM, VPC and Intermediate VCAL

This certificate provides the minimum 180 hours required to achieve two units towards VCE and two VCE VET Credits in the VM, also providing 2 credits towards the VPC.

*Please note the minimum VET requirement for the VPC is one credit = 90 hours.

VCE: On completion students will receive recognition of two units at Unit 1 and 2 and a Unit 3 and 4 sequence

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC32015 Certificate III in Community Services.**

Additional Requirements/ Information:

Name of RTO & Provider of Qualification:

Cire Services

TOID: 4150

RTO Student Information:

Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.

OHS / Personal Protective Equipment: N/A

Excursions: NA

Work Placement: Students are required to undertake a total of 80 hours of structured workplace learning over the two years of the program, that being 40 hours each year. The host school organises the students SWL placements with support from Cire Training if needed. **Other:** NA

Future Pathways and Opportunities:

Complementary studies:

- Health & Human Development
- Psychology

Pathways:

Certificate II/ IV in the following streams:

- | | | |
|--|---|---|
| <ul style="list-style-type: none"> • Aged Care Work • Alcohol and Other Drugs • Child Protection/Justice • Mental Health Work (non clinical) | <ul style="list-style-type: none"> • Children's Services • Community Work • Disability Work • Youth • Diploma of Nursing | <ul style="list-style-type: none"> • Diploma/Advanced Diploma in Community Services • Certificate III in Allied Health or Health Services Assistant |
|--|---|---|

Possible Future Career Opportunities:

- | | |
|---|---|
| <ul style="list-style-type: none"> • Aged Care Attendant • Health Care Counsellor • Youth Worker | <ul style="list-style-type: none"> • Community development • Case Manager |
|---|---|

early childhood

Course Details:

CHC30121 Certificate III in Early Childhood Education and Care

Course Aims

This qualification reflects the role of workers in a range of early childhood education settings who work within the requirements of the Education and Care Services National Regulations and the National Quality Standard. Support the implementation of an approved learning framework, and support children's wellbeing, learning and development. Depending on the setting, educators may work under direct supervision or autonomously.

Course Delivery

Location and Times

Year 1: Level 1, 6 – 9 John Street, Lilydale. Wednesday 9:00am – 12:30pm

Year 2: Level 1, 6 – 9 John Street, Lilydale. Wednesday 1:00pm – 4:30pm

Mode of Delivery Face to Face delivery and online

Duration: 2 years part time

On successful completion of this program the student will achieve:

Credit towards VCE, VCE VM, VPC and Intermediate VCAL

This certificate provides the minimum 180 hours required to achieve two units towards VCE and two VCE VET Credits in the VM, also providing 2 credits towards the VPC.

*Please note the minimum VET requirement for the VPC is one credit = 90 hours.

VCE: On completion students will receive recognition of two units at Unit 1 and 2 and a Unit 3 and 4 sequence

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC30121 - Certificate III in Early Childhood Education and Care**

Additional Requirements/ Information:

Name of RTO & Provider of Qualification:

Cire Services

TOID: 4150

RTO Student Information:

Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.

OHS / Personal Protective Equipment: Students will need a Cire Training polo shirt for placement.

Excursions: NA

Work Placement: Cire Training requires all our VETDSS students to undertake a minimum of 80 hours of SWL spread across the two years of the program, this being 40 hours annually. If you undertake 80 hours of structured workplace learning and the workplace learning record in one year you can provide one general credit for VCE/VCE VM.

Other: NA

Future Pathways and Opportunities:

Complementary studies:	The course is a partial completion, once you have completed your two-year VETDSS program, you can apply to complete the remaining units to be able to graduate from the CHC30113 Certificate III in Early Childhood Education and Care.	<ul style="list-style-type: none"> • Food Technology • Health & Human Development • Psychology
Pathways:	<ul style="list-style-type: none"> • Bachelor of Early Childhood Studies • Diploma of Early Childhood Education and Care • Bachelor of Education 	
Possible Future Career Opportunities:	A range of employment opportunities including: <ul style="list-style-type: none"> • Early Childhood Education Assistant • Outside School Hours Care Assistant • Play Group Supervisor 	<ul style="list-style-type: none"> • Kindergarten Assistant • Family Day Care Educator • Nanny • Childcare Educator/Assistant

retail services

Course Details:

SIR20216 Certificate II in Retail Services

Course Aims

This qualification reflects the role of frontline retail team members who use a defined and limited range of operational skills to undertake workplace activities. This qualification provides a pathway to work in a diverse range of retail settings including specialty retailers, supermarkets, department stores and quick service restaurants.

Individuals with this qualification are able to perform roles such as frontline team member, customer service assistant and point-of-sale operator.

Course Delivery

Location and Times

Year 1: Level 1, 7 – 9 John Street, Lilydale Wednesday 9:00am – 12:30pm

Year 2 (2025): Level 1, 7 – 9 John Street, Lilydale. Wednesday 1:00pm - 4:30pm

Mode of Delivery Classroom/workshop simulation

Duration: 2 years part time

On successful completion of this program the student will achieve:

Credit towards VCE, VCE VM, VPC and Intermediate VCAL

This certificate provides the minimum 180 hours required to achieve two units towards VCE and two VCE VET Credits in the VM, also providing 2 credits towards the VPC.

*Please note the minimum VET requirement for the VPC is one credit = 90 hours.

VCE: On completion students will receive recognition of two units at Unit 1 and 2 and a Unit 3 and 4 sequence

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **CHC32015 Certificate III in Community Services.**

Additional Requirements/ Information:

Name of RTO & Provider of Qualification:

Cire Services

TOID: 4150

RTO Student Information:

Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.

OHS / Personal Protective Equipment: N/A

Excursions: NA

Work Placement: Students are required to undertake a total of 80 hours of structured workplace learning over the two years of the program, that being 40 hours each year. The host school organises the students SWL placements with support from Cire Training if needed. **Other:** NA

Future Pathways and Opportunities:

Complementary studies:

- Business
- Community Pharmacy

Pathways:

Certificate III/ IV in the following streams:

- Retail
- Business
- Community Pharmacy

Possible Future Career Opportunities:

- Pathway to work in diverse range of retail settings including speciality retailers, supermarkets, department stores and quick service restaurants

Course Details:**BSB30120 Certificate III in Business****Course Aims**

This course provides students with knowledge and skills across a variety of business services areas. Individuals in these roles carry out a range of routine procedural, clerical, administrative or operational tasks that require technology and business skills. They apply a broad range of competencies using some discretion, judgment and relevant theoretical knowledge. They may provide technical advice and support to a team..

Course Delivery**Location and Times**

Year 1: Level 1, 7 – 9 John Street, Lilydale. Wednesday 9:00am - 12:30pm

Year 2: Level 1, 7 – 9 John Street, Lilydale. Wednesday 1:00pm – 4:30pm

Mode of Delivery: Classroom based

Duration: 2 years part time

On successful completion of this program the student will achieve:**Credit towards VCE, VCE VM, VPC and Intermediate VCAL**

This certificate provides the minimum 180 hours required to achieve two units towards VCE and two VCE VET Credits in the VM, also providing 2 credits towards the VPC.

*Please note the minimum VET requirement for the VPC is one credit = 90 hours.

VCE: On completion students will receive recognition of two units at Unit 1 and 2 and a Unit 3 and 4 sequence.

ATAR: Scored assessment is available for Unit 3 and 4 of this course. Students who undertake additional training can achieve a further Units 3 and 4 sequence and may be eligible for an increment.

Further information can be found on the VTAC website: www.vtac.edu.au and/or www.vcaa.vic.edu.au

Qualification: A nationally recognised qualification: **BSB30120 Certificate III in Business.**

Additional Requirements/ Information:**Name of RTO & Provider of Qualification:**

Cire Services

TOID: 4150

RTO Student Information:

Please refer to www.mullumvetcluster.com.au for student rights and responsibilities while on campus.

OHS / Personal Protective Equipment: N/A

Excursions: NA

Work Placement: NA

Other: They also complete the pre-course review including the LLN Tool and achieve the Australian Core Skills Level of 3. At this level, students may either work alongside an expert/mentor where prompting and advice can be provided or may work with an expert/mentor where support is available if requested.

Future Pathways and Opportunities:**Complementary studies:**

- Business Studies

Pathways:

- Certificate IV in Business (Administration)
- Certificate IV in Business (Operations)
- Certificate IV in Accounting and Bookkeeping

Possible Future Career Opportunities:

- | | | |
|-----------------------------|--------------------|----------------|
| • Customer Service Roles | • Office Assistant | • Receptionist |
| • Junior Personal Assistant | • Data Entry | |

Amazing news! Get your course materials for FREE with our special introductory offer.

VET PATHWAY PROGRAM

Are you uncertain about which VET Course to pursue?

Consider enrolling in Cire Training's VET Pathway Program – this program allows students to test out a selection of units before committing to a VCE VET Course or a qualification of choice.

Giving them the tools they need to make an informed decision about their educational future.

Cire offers two programs

- Early Childhood Education and Care, Community Services and Health Services
- Cookery, Patisserie and Hospitality

Students will receive credits for the units of competency pertaining to the qualification that have been successfully completed, giving them a head start with their course of choice.

Duration and delivery mode

1 semester - classroom and work placement

Eligibility - Students must be enrolled in a secondary school VET program with a minimum year 9 completion.

Fees (special introductory offer for 2023 only)

Early Childhood Education and Care	Cookery, Patisserie and Hospitality
Tuition \$1,100	Tuition \$1,100
Materials \$250	Materials \$450
Total \$1,100	Total \$1,100

Early Childhood Education and Care, Community Services and Health Services

Unit code	Unit description	SCH
BSBCMM211	Apply communication skills	40
CHCCCS002	Assist with movement	25
HLTWHS002	Follow safe work practices for direct client care	25
HLTAID009	Provide cardiopulmonary resuscitation	4
CHCCOM002	Use communication to build relationships	55
CHCDIV001	Work with diverse people	40

Cookery, Patisserie and Hospitality

Unit code	Unit description	SCH
SITHFAB025	Prepare and serve espresso coffee	30
SITHFAB024	Prepare and serve non-alcoholic beverages	20
SITHCCC041	Produce cakes, pastries and breads	55
SITXFSA005	Use hygienic practices for food safety	15
BSBTWK201	Work effectively with others	40
SITHCCC027	Prepare dishes using basic methods of cookery	45



www.cire.org.au | 1300 835 235
training@cire.org.au

Campus location
Level 1, 7-9 John St, Lilydale

Cire Services is a registered not for profit organisation. Information is correct as of June 2023. Cire Services Inc. reserves the right to cancel, modify or alter in any way.
Cire Services Incorporated ABN 51 933 700 538 TOID 4150.

